

Whos **On.** Location

Using WolMobile to sign in remotely

A guide for app users

What is WolMobile?

WolMobile is the smartphone app used by employees of your organization to sign in and out for work each day.

New Working Remotely Feature

Whether the majority of your work is carried out off-site, or you just occasionally work from home, the new Working Remotely feature enables you to sign in for work on the go. By signing in, you'll be able to view any acknowledgement notices from your employer. Your employer will also be in a better position to manage your safety while at work.

How to sign in to work remotely

When opening the WolMobile app, you'll notice there is now an option under your list of locations to 'work remotely'. Tap this icon and then tap 'Sign in'.

Why does selecting 'work remotely' still take me to a location?

Although your status will be set to 'working remotely' you will still appear in a location's reporting, to give your manager / safety operator oversight that you're in their duty of care.

Can I work remotely for more than one location?

In most cases, you will choose to work remotely for your 'home location' and this option is set as default. However, if you often travel between sites, performing work for different teams, you may wish to appear in another location's work report.

To work remotely for other locations, you'll need to favourite them in-app. To do this, simply:

1. Tap 'All Locations'
2. Select a location from the list
3. Tap the star in the top right corner to 'favourite'

This location should now appear on your home page, with the 'Work remotely' option added.

FAQ

What is an 'acknowledgement notice'?

When signing in and/or out, you may be asked to acknowledge an important safety or business update from your employer – this is known as an acknowledgement notice.